

PROFESSIONAL SERVICE BRIEF

Independent Design Review Governance Review

An evidence-led, proportionate review for organisations that commission, oversee or operate design review.

STANDARD GOVERNANCE REVIEW

£3,750 + VAT

A fixed-fee review of one legal entity and one design review arrangement.

Why commission a review?

Design review arrangements often develop over time, leaving important safeguards understood informally rather than evidenced clearly. The Governance Review provides a contained, independent examination without treating one delivery model as inherently superior.

Five connected review domains

- Purpose, oversight and accountability
- Independence, appointments and conflicts
- Evidence and briefing control
- Records, reporting and corrections
- Periodic governance review

The review is informed by the free, open-source Design Review Code of Conduct and tailored to the organisation's chosen operating model.

SCOPE, OUTPUTS AND SAFEGUARDS

What the standard review includes

Defined scope	One legal entity and one design review arrangement.
Evidence base	Up to 12 core documents or 250 pages.
Evidence meeting	One focused 75-minute meeting.
Report	A concise 12-18 page findings report.
Read-out	One 45-minute senior stakeholder briefing.
Correction	One factual-correction round.
Target issue	Within 15 working days of complete evidence and payment.

The report distinguishes

- the evidence reviewed and how it supports the arrangement;
- strengths that are clear and defensible;
- material gaps in documentation, responsibility or practice; and
- proportionate priorities, ordered by practical significance.

Deliberate safeguards

- No badge, compliance mark or permanent approved status.
- No implication that another provider or operating model is inferior.
- Relevant common ownership and commercial interests are disclosed.
- Design Review Ltd does not enter framework agreements with parties whose governance arrangements it reviews.
- Findings are separated from optional implementation work.

START A CONVERSATION

Request a short scope call

Email contact@designreviewpanel.co.uk with your organisation, current arrangement and preferred timing. The review is provided and contracted by Design Review Ltd (company number 06512522), with professional indemnity insurance in place. Final scope, service terms and an assignment-specific conflicts check are confirmed in writing before appointment.

Open-source Code of Conduct: <https://www.designreviewpanel.co.uk/code-of-conduct>